



## **SAFEGUARDING CHILDREN – Disclosure and Barring Service Check**

Exemption under the Exceptions Order to the Rehabilitation of Offenders Act 1974

You are advised that all jobs at Bolton Islamic Girls School are exempt under the rehabilitation of Offenders Act 1974. All posts are therefore subject to a Disclosure Check via the Disclosure and Barring Service. This means that details of all criminal convictions, cautions and bindovers must be provided, together with relevant dates.

When completing your application form you are asked to sign that the information you have provided about any criminal convictions is a true statement. A conviction will not necessarily be a bar to obtaining employment BUT failure to disclose any criminal conviction will disqualify you from this appointment and may render you liable to dismissal without notice.

To protect your privacy when applying for a post, you can provide details of any convictions, cautions or bind–overs in a sealed envelope marked 'Private' for the attention of Dr Zakia Maqbool and return this with your completed application form. Please indicate on the application form if you have any enclosed any further information separately.

Disclosure checks will only be sought from the Disclosure and Barring Service after a candidate has been provided with a provisional offer of employment.

If you require any further information or have any questions please contact Dr Zakia Maqbool, on 01204771570 prior to submitting your application.