



Dear Parents

Wednesday 28<sup>th</sup> October 2020

Assalamalaikum Wa Rahmathulahi Wa Barakathuhu

We hope and pray you and your families are safe and in the best of health and Imaan. I am writing to you during this time to inform you about some important decisions that we have had to make in order to continue to facilitate the needs of students during this pandemic. Consequently, the student time table will have the following changes:

- School will start earlier and all students must be in School by 8.15am. No earlier than 8am.
- Form time will start at 8.20am.
- There will now be six 55-minute lessons per day except for Friday.
- School will finish normally at 3.05pm Monday to Thursday. However, during the current Pandemic we will continue to have staggered finishing times: year 7 will finish at 2.45pm, year 8 at 2.50pm, year 9 at 2.55pm, year 10 at 3pm and year 11 at 3.05pm.
- On Friday's students will finish at 12.35pm normally. During the Pandemic Year 7 will finish at 12.15pm, Year 8 at 12.20pm, year 9 at 12.25pm, year 10 at 12.30pm and year 11 at 12.35pm.
- The new class timetable will be emailed to students this week.

Other important reminders:

- Students must bring their own prayer mats to school in order to make sure Zuhr is prayed at School.
- Teacher assessments will be used for the end of term reports. If parents have any concerns, then they may contact school admin for a virtual meeting with either the HT or SLT to discuss their daughters progress.
- Please make sure you continue to follow the current guidance and **do not send** students into school **if they or anyone in the household has symptoms of the virus. They cannot return to school unless there is a test done to confirm it is not Covid19. If this rule is not followed it compromises the safety of all students and staff at BIGS. Please help Keep everyone SAFE.**
- **Do not send students to school if they have to self-isolate due to a confirmed case at mosque. You must phone the school and let us know Immediately if this is the case.**
- Guidance for households with possible or confirmed coronavirus (COVID-19) infection can be found at the link below:  
<https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection>
- Please ensure all fees for this term is paid by **22nd October 2020**, if you have not already done so, otherwise we will have no choice but to impose a £25 extra late fee.

Kind Regards

**Zakia Maqbool**

Dr Zakia Maqbool

Headteacher

**Believe - Achieve - Succeed**

**BOLTON ISLAMIC GIRLS SCHOOL**

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