



Dear Parent/Guardian

3<sup>rd</sup> September 2020

Assalamalaikum Wa Rahmathulahi Wa Barakathuhu.

We hope and pray you are all keeping well and have had a restful summer.

Please remain reassured your governing body, Head teacher and school have been working hard to ensure every young person is fully supported whilst they adjust back into School life. I understand that some young people (and their parents) may be nervous about returning after such a long period of time away. If you are concerned your child may need additional support in returning to school, please contact our Pastoral Lead, Ms Waseem via email on [sadia.waseem@boltonislamicgirlsschool.org.uk](mailto:sadia.waseem@boltonislamicgirlsschool.org.uk).

The information shared with you last week is giving you an indication of the changes we have made to school because we have risk-assessed all of the ways in which students (and staff) could transmit/catch COVID in our school and have put many controls in place to prevent this. Our risk assessment is updated regularly to ensure we are making the correct changes as and when the government advise.

Consequently, further to the information sent out last week, please read the important documents sent with this letter. I have also highlighted below some important additional information:

#### **COVID-19 symptoms:**

- **high temperature** – this means you feel hot to touch on your chest or back. The school will be measuring temperature of students in form class, if we are concerned a child's temperature is too high (37.7 or above), she will be isolated and sent home.
- **new, continuous cough** – this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual);
- **loss or change to your sense of smell or taste** – this means you've noticed you cannot smell or taste anything, or things smell or taste different to normal

To help us keep the school safe and open, please do not send your child into school if they have any of the symptoms listed above. **If in any doubt, please look after your child at home and take them to get an NHS Covid test.** If students are taken ill during the school day, we will contact you. **If contacted, you must come to school immediately to collect your child.**

Students who show any of the main symptoms of Covid-19 must be tested for the virus. Before students who are symptomatic return to school, we will need confirmation that they have tested negative for Covid-19.

If a case is confirmed, we will work with the local Public Health Authority who will advise us what to do and if we need to take any necessary steps.

**BOLTON ISLAMIC GIRLS SCHOOL**

Weston House, Weston Street, Bolton, BL3 2AW

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### **Returning from travel abroad**

- If you or your child have returned from travel abroad within the **last 14 days**, it is important to check whether you need to self-isolate. The current guidelines for UK residents returning from travel abroad state that:
- You **must** self-isolate if you visited or made a transit stop in a country or territory that is not on the travel corridor list in the 14 days before you arrive in England;
- We will be checking when/if students have returned from trips from **Pakistan** and other destinations not on the list, and making sure the 14 days isolation has taken place. Please support us and keep our BIGS family safe by being honest with us and sharing information.

For The most up to date guidance about returning from abroad - including a list of exempt countries - click [here](#).

### **Face Masks**

All young people will be required to bring a clean, washable facemask to school each day. The mask must not be attached to clothing e.g. scarfs and must not be of the snood/pull up variety.

- Parents will need to support their child by washing their facemask each evening.
- Anyone wearing reusable face coverings will be expected to **bring a plastic bag** to keep these in. If they're using disposable face coverings, these will be put in a covered bin. They'll also be asked to wash their hands after removing the covering.
- Everyone mustn't touch the front of the covering during use or removal.
- On the advice of Bolton's Health Protection Board, we are asking **all students to wear face coverings when arriving in the morning, when moving between lessons in school and when departing the building.**
- Students will be asked to remove their face covering when entering the classroom, before sanitising their hands.
- Our communal spaces at break and lunch time are either outdoors or the Hall.
- If you feel wearing a face mask is not appropriate for your child e.g. because of a health condition, please contact our school admin in the first instance.

Please be aware if we are not satisfied with the type of face mask the student is wearing, they will have to purchase a disposable face mask for the day and then make sure the correct one is worn the next day.

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### **Visiting School**

- We will be managing visitors to the school site to minimise the risks of transmitting the virus.
- **Parents/carers should not come to school** unless they have pre-arranged appointment; are invited or unless there is an emergency.
- Should you wish to make an appointment to see a member of staff please contact our main reception and wherever possible a phone call will be arranged instead.

### **FEES PAYMENTS**

- All payments for fees must be made directly to the bank:

NATWEST Bank: Account Name: Bolton Islamic Girls School  
Account Number: **64908151**  
Sort code: **01 30 99**

- Please reference your daughter's name and year group
- Make sure you take a picture of the receipt and send a picture to the school mobile

### **Correct Equipment**

- Parents must ensure students bring the correct equipment to school.
- Students are not allowed to **SHARE** and must purchase equipment from School Admin if they do not have it. Everything will be 50p each.

### **Food and Drink for students**

- Please make sure your child is coming to school with enough Food for Break and Lunch.
  - Parents will be called and must provide for Students who forget
  - There will be **NO option to purchase food in School.**
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- Each year group will have an allocated toilet block that should be used.
  - Each year group will have an area outside to use at break time. Tuck shop will be closed and students should bring snacks from home. This may change in term 2 depending on the local guidance.
  - There will be a **staggered end to the day** to ensure that all learners are not leaving at the same time. Parents should not congregate by the school gate.

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- Please collect your daughter promptly to reduce congestion.
- All learners will be brought to the school gate by their class teacher and should leave the school site as quickly as possible.

Year	Monday to Friday
11	3:05
10	3:00
9	2:55
8	2:50
7	2:45

If you have any questions about the return of your daughter to BIGS in September, please email me directly on [Headteacher@boltonislamicgirlsschool.org.uk](mailto:Headteacher@boltonislamicgirlsschool.org.uk).

- Any updates will be posted on the **school website** and the school Instagram [boltonislamicgirlsschool\\_uk](https://www.instagram.com/boltonislamicgirlsschool_uk). Please 'like' or 'follow' us to receive the weekly posts. We are phasing out the use of posted letters, so **please can ensure that the school has an up to date record of your email address and mobile number**, as these are also used to send email and text messages.

I apologise for this very long letter. Well done for getting to the end! I hope you get a sense of all the hard work that has gone on over the summer to make BIGS as safe as possible. We are thrilled to have our daughters back next week. I am sure we all agree that our daughters have been out of the school building too long and need to get back into the classroom where they can be supported by their teachers. We are all going to be working tirelessly to get their learning back on track.

Please remember us in your Duas.

Kind Regards

Zakia Maqbool

Dr Zakia Maqbool  
Head Teacher

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